

**ADDITIONAL FAQs FOR  
RCHN FOUNDATION'S OUTREACH AND ENROLLMENT RFP FOR 2013**

**(Please see prior FAQ document for FAQs number 1-19.)**

Question 20: During the outreach and enrollment process, are community health centers able to use RCHN Foundation funding to support outreach services which include the direct promotion of services and programs offered by the community health center?

Answer 20: Yes, for these RCHN CHF grant funds, the grantee is permitted to use funds toward the promotion of the health center's programs and services provided that the outreach and enrollment activities specifically further the purpose of reaching and enrolling individuals into health insurance and public programs. Note that those entities receiving federal Navigator or Assistance Counselor funds will have to comply with the specific terms, requirements and conditions of such federal funds, which may differ from those under the Foundation's grant program.

Question 21: The RFP states that Primary Care Associations are eligible to receive these funds "if the PCAs are specifically proposing in the application to sub-grant to FQHCs or FQHC Look-Alikes for a portion of the project." Is there a recommended or required portion of the total grant that must be committed in a sub-grant to FQHCs or FQHC Look-Alikes?

Answer 21: In the case of PCA applicants, there is no required or recommended dollar amount that must be set aside for the FQHCs or FQHC Look-Alikes. Instead, we are asking that the project include direct work to be undertaken by the health center or centers in conjunction with the PCA. The budget/budget narrative must make clear how much money is intended to flow from the PCA to each health center sub-grantee and for what purpose.

Question 22: Should our applications be single-spaced or doubled-spaced, or does it not matter?

Answer 22: Applications should be double-spaced, however internal tables (e.g., budget tables) can be single-spaced. Please note that the entire application, including all attachments can only be up to 50 pages. Additional pages will be removed and will not be read/scored. All pages should be consecutively numbered.

Question 23: Do applicants need to be from a specific geographical area?

Answer 23: Eligibility is not limited to any particular state or geographic area. As indicated in the RFP any entity currently designated by the HHS as an FQHC or FQHC Look-Alike, as well as state PCAs (if the PCAs are specifically proposing in the application to sub-grant to FQHCs or FQHC-Look-Alikes for a portion of the project) are welcome to submit proposals for funding consideration.

Question 24: What are the start and end dates of the awards?

Answer 24: As indicated on page 9 of the RFP, the Foundation's anticipated notification date of awards is no later than December 31, 2013. As further noted on page 6 of the RFP, the awards are for a single year. It is expected that the awards will commence on or about December 31, 2013 and run through on or about December 30, 2014, with activity beginning in January 2014.

Question 25: Is there any restriction on combining letters of support for community health partners? (*i.e.*, can we have one letter and have all FQHCs sign it?)

Answer 25: No, there is no such restriction. If the applicant determines that it can include all important information about any potential partners or subgrantees in one letter of support, that approach is fine.

Question 26: On page 7 of the RFP, can you explain the difference between "project goals" and "measure of project success"?

Question 26: For "project goals," applications should clearly identify at least 3 measurable goals or objectives for the initiative — in other words, at least 3 specific, measurable outcomes or targets you hope to achieve. Goals should clearly state what the project is intended to deliver. "Measure of project success," should speak to additional considerations for how the project might be evaluated, identify quantitative and qualitative benchmarks, and address replicability and sustainability of the program once the grant period has ended.